



St Clare's Comprehensive
Board Of Management Meeting
16th October 2025
Agreed Report

Bereavements

The Board of Management acknowledges with sympathy those families within our school community who have experienced recent bereavements. The Board extends its sincerest condolences at this difficult time.

Welcome Back

The Board warmly welcomes all members of the St. Clare's Comprehensive School community as we begin a new academic year. We wish students, staff, and families every success and happiness in the year ahead.

Staff Changes

We are delighted to welcome the following new members to our teaching and support staff:

- **Ms. Niamh Gaff** – Mathematics & Science
- **Ms. Nicola McGann** – English & AEN
- **Mr. Fiach Mac Conmara** – Construction Studies
- **Ms. Barbara McElvanney** – Physical Education
- **Ms. Aideen Doherty** – English
- **Ms. Alanna Egan** – Home Economics & Irish
- **Ms. Mariessa McKeon** – Special Needs Assistant

The Board wishes them all the very best as they begin their time with us in St. Clare's Comprehensive.

Personnel

The Board acknowledged the reduction in the PT secretary's working week and recognised the difficulties this will create for the school, given the resulting recruitment challenges. They also noted the significant additional workload associated with school admissions and building matters. The Board expressed disappointment that the Department will not allocate replacement SSSF secretarial hours to the school.

Finance

The Finance Subcommittee has examined the school accounts. The Principal reported that funding has been secured for the replacement of school lockers and that over €400,000 has been allocated for practical subjects. The Board welcomes this significant investment, which will enhance teaching and learning opportunities for all students.

School Buildings

The Board of Management acknowledges the ongoing challenges arising from the recent fire audit recommendations. The Principal reported engagement with various departments, including Emergency Works, Additional School Accommodation, and Modular Buildings sections.

To date, the school has not received direction on how to proceed. The Board recognises that the school has taken all possible steps to address these issues and that the matter now rests with the Department.

Principal's Report

The Principal presented a comprehensive report on school activities and Continuous Professional Development (CPD) undertaken by staff. The Board expressed appreciation for the dedication, commitment, and contribution of all staff members. The Board commended both teachers and students for their continued involvement in extracurricular activities and CPD, which greatly enrich the educational experience at St. Clare's.

Learning & Teaching

The Board received a copy of the SSE School Improvement Plan and commended the SSE team for their work in preparing such a comprehensive document. The Board welcomed the expansion of the SSE team. Members were also presented with the school's future ICT needs, and noted that further presentations on this topic will be made to the Board over the coming year.

Examination Results:

The Board congratulated students and staff on the excellent Leaving Certificate and Junior Certificate results achieved this year.

Posts of Responsibility:

The Principal informed the Board that two permanent and one acting AP II positions will be advertised in the coming week.

Child Protection

The Board conducted its annual review of the Child Safeguarding Statement. The Principal outlined upcoming changes under the Child Protection Procedures for Schools 2025, which will be formally adopted at the next meeting. All staff will participate in mandatory child protection training on 4th December.

Bí Cineálta – Anti-Bullying

An update on bullying behaviour and prevention initiatives was presented to the Board under the Bí Cineálta framework.